



## STATE-SPECIFIC FORMS & DOCUMENTS

Keep blank copies of these forms to be provided to employees upon their request. Send copies of the completed forms to Omaha National.

### **Form C-15R - Inclusion Form for Sole Proprietors/Partners Election:**

Sole proprietors and partners of a business may use this form to elect coverage as employees under the provisions of Maryland's workers compensation laws. Submit the completed, original form to the Workers' Compensation Commission. Send one copy of the form to Omaha National and keep another copy for your records.

### **Form H-23R - Request for Employer Designee to Receive Notice of Employee Claims:**

Maryland workers compensation law gives the employer the option to designate a person to receive courtesy copies of Form C-30 - Notice of Employee's Claim. The Workers' Compensation Commission always sends Form C-30 by mail to the employee when their claim is accepted and processed. Submit this form to the Workers' Compensation Commission.

### **Form IC-03 - Joint Election Form:**

The employer may use this form to elect coverage for their employee under the provisions of Maryland's workers compensation laws. Both the employer and the employee electing coverage must sign this form. Submit the form to the Workers' Compensation Commission and keep a copy for your records.

### **Form IC-16 - Exclusion Form:**

Members of certain business types (e.g. a limited liability company) or up to five corporate officers of a business may use this form to be exempt from coverage under the provisions of Maryland's workers compensation laws. Each officer or member must sign the form. Submit the original, completed form to the Workers' Compensation Commission. Send a copy to Omaha National and keep a copy for your records.