



INJURED WORKER HANDOUTS

As soon as you know one of your employees may have been injured at work, please provide the following documents to the injured worker.

Form 18 - Notice of Accident to Employer and Claim of Employee, Representative, or Dependent:

North Carolina law requires employees to provide notice of the injury as soon as possible to the employer, and Form 18 can be used to provide this notice. To establish a claim for benefits, the employee must file Form 18. The original Form 18 should be sent to the Industrial Commission. The employee should send one copy of Form 18 to their employer and keep one copy for their records.

Injured Worker's First Fill Prescription Form:

This document contains a first fill card that an injured worker can use for a one-time fill of prescription medicines for their work injury. **It is important that you give the worker this card right away when they report an injury.** The temporary card is only valid if used within 5 days of the reported date of injury. Once the injury is reported to us, our claims staff will provide further instructions to the worker on how to get subsequent prescription fills and refills.

Consent and Authorization for Release of Information and Request for Medical History Forms:

These forms help us to obtain the information and records needed to handle a claim and to make sure that the injured worker receives the best possible medical care. Have the injured worker sign the forms and send them to Omaha National.