

Aerial Lifts

Safety Meeting Packet

Protect Your Workforce



Due to their mobility and flexibility, aerial lifts have gained popularity in the construction industry. Unfortunately, many workers are injured or killed on aerial lifts each year. The Occupational Safety and Health Administration (OSHA) provides the following information to help employers and workers recognize and avoid safety hazards they may encounter when they use aerial lifts. Employees need to have a thorough understanding of all safety procedures and proper operations of aerial lifts. Through safety

meetings, employees can be reminded of safety procedures and shown tips for safe operation of an aerial lift.

Potential Hazards

Per OSHA, the major cause of injuries and fatalities using aerial lifts include:

- Collapses or Tip-overs
- Electrocutions
- Falls
- Falling objects
- Collision with overhead objects



Training

Make sure all potential workers using or working around aerial lifts receive proper training. This will ensure that a safe working environment is maintained. Training should include:

- How to keep the aerial lift in good condition according to the manufacturer.
- How to use avoidance tactics for a dangerous work environment.
- How to properly move a lift and when to do so. Employees should adhere to manufacturer instructions when completing this task.

Lift Inspection

To prevent accidents using aerial lifts, consider monitoring the following:

- Employee training on how to operate equipment, including how to test all controls prior to use.
- Before use of equipment, find the best-suitable area for set-up. If on unstable ground, use outriggers to solidify the base of the equipment. Regularly check the area around the equipment throughout the day for dangerous work conditions.
- Inspect the area above ground, making sure workers in lift will be working away from obstructions and power lines.

Safe Work Environment

- Keep a distance of at least 10 feet from all overhead power lines.
- Always keep both feet firmly on the floor of the lift basket. Do not sit or stand on the guardrails.
- Use a harness or belt attached to the lift basket to prevent a possible ejection.
- Never use other items to extend your reach within the lift basket.
- Do not exceed weight limits; Make sure to count for weight of materials, tools, and worker(s).

For additional information regarding aerial lifts, please consult the following:

- OSHA Standard: 29 CFR 1926.453 – Aerial Lifts
 - OSHA Standard: 29 CFR 1910.67 – Vehicle-mounted elevating and rotating work platforms
 - OSHA Standard: 29 CFR 1910.333(c)(3) – Work Near Overhead Lines
 - OSHA Standard: 29 CFR 1926.20(b) – Accident prevention responsibilities
 - OSHA Standard: 29 CFR 1926.21 – Safety training
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Safety Meeting Attendance Acknowledgement

Company Name _____
 Department / Division _____
 Meeting Date & Time _____ AM PM
 Meeting Location _____
 Name & Title of Individual Conducting Meeting _____

Key Meeting Discussion Points / Important Reminders:

- _____
- _____
- _____
- _____

Internal Procedures Reviewed:

- _____
- _____
- _____
- _____

By signing this document, you confirm your attendance at the meeting and acknowledge the issues addressed above!

Employees in Attendance		
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____
(Print): _____	(Print): _____	(Print): _____
(Sign): _____	(Sign): _____	(Sign): _____

Employees not present: _____

Suggestions/Recommendations to improve workplace safety and health: _____

Actions Taken: _____

Manager/Supervisor: _____ Date: _____

Disclaimer:

The information provided above was assembled using multiple resources. However, these materials do not contain ALL the information available regarding the required safety standards under local, provincial, state, or federal law for your industry.
